

JOHNSON VILLAGE TRUSTEE BOARD MEETING MINUTES  
JOHNSON MUNICIPAL BUILDING  
MONDAY, APRIL 10, 2023

**Present:**

Trustees: GiGi Beach, Steve Hatfield, Lynda Hill (remote), BJ Putvain, Ken Tourangeau

Others: Erik Bailey, Rosemary Audibert, Dan Copp, Rob Moore, Victoria Hellwig, Diane Lehouiller

**Note: All votes taken are unanimous unless otherwise noted.**

**1. Call to Order**

Steve called the meeting to order at 6:00.

**2. Review of Agenda and Any Adjustments, Changes, Additions**

Steve said the board got an invitation to a president's forum next Monday. With the blessing of the rest of the board he is willing to attend. The board agreed to that.

**3. Administer Oath to Newly Elected Trustees**

Rosemary administered the oath of office to GiGi, BJ and Ken.

**4. Election of Chair & Vice Chair**

Steve called for nominations for chair. BJ nominated Ken for chair and GiGi seconded. **Ken Tourangeau was elected chair.**

Steve thanked the board and Diane, Erik and Rosemary for helping him a lot this past year. The other board members thanked Steve for serving as chair.

Ken took over as chair. He called for nominations for vice chair. Lynda nominated BJ and GiGi seconded. **BJ Putvain was elected vice chair.**

GiGi said this past weekend at a family celebration there was a medical emergency and BJ supported the person having the emergency until the EMTs and ambulance arrived.

**5. Appointment of Water & Light Commissioner**

**BJ moved to appoint Erik Bailey as water and light commissioner, Steve seconded and the motion was passed.**

**6. Review and Approve Minutes of Trustee Meetings**

**Lynda moved to approve the minutes of March 13 and April 4, 2023 and the motion was seconded and passed.**

**7. Treasurer's Report / Review and Approve Bills and Warrants / Budget Status / Action Items**

Rosemary said Waterville and Belvidere have paid their first fire service installments. We got the deposit back from Lion. Electric department sales for the first 3 months of the year were 28% of budget. Power purchases for the first month were 13.39% of budget. Water sales were 26.87% of budget.

Rosemary said she has an audit request form from RHR Smith & Company. Their price is \$11,000 for the first two years and \$12,000 for the third year. That is about \$1,000 a year more than we paid before for the village audit.

Steve asked if we have to get another bid. Rosemary said she would just go with this one. A lot of firms are not doing audits now. Erik said we have a purchasing policy that does ask that we get two

prices in most cases. He is not sure if that applies in this situation. Ken said he is in favor of going with Rosemary's recommendation.

**BJ moved and Steve seconded to accept our RHR Smith & Company's proposal for conducting audits for 2020 (\$11,000), 2021 (\$11,000) and 2022 (\$12,000.)**

Steve asked if we have money in the budget for this. Rosemary said we have to do it.

Lynda asked if there is a deadline the auditors have to have it done by. Rosemary said we can give them one. She is sure they will do all three years at once. She hasn't discussed the timeline with them. How long it takes depends on how busy the firm is.

GiGi asked, we couldn't find anyone in Burlington or Montpelier? Ken said a lot of companies don't like to work with municipalities. Rosemary said this company is doing several audits in Vermont.

**BJ and Steve agreed to a friendly amendment adding that Rosemary will ask the auditors to get the audits done as soon as possible. The motion was passed.**

8. *Update on W&L Garage Project and Request of ARPA Funds for It*

Erik reminded the board that we had asked Rob Moore and Tori Hellwig to come back to discuss this further after the new board had been elected. They are looking to secure sufficient money now to handle the engineering and architecture work and other preliminary costs and suggesting that the board earmark the rest of the ARPA funds for the project.

BJ asked if we got a general idea of the cost. Erik said that got pushed back because of the effort he and LCPC were putting into the congressional spending grant applications. Rob said he thinks the original estimate based on the previous engineer's work is a pretty solid foundation. It makes sense to increase it a little because of inflation. He is hoping the engineering and architecture work can be done for roughly \$80,000. An additional \$20,000 could be needed for permitting and regulatory compliance work. Once that work is done we will have a much better idea how much the building will cost. His original ballpark request with a safety margin was \$125,000. The idea was that the board would set aside a "not to exceed" amount so he would not have to come to the board for every expense. The board could decide to use ARPA funds to get the ball rolling on the project and then the trustees could later consider what the rest of the ARPA money should be spent on.

Rob suggested the board could authorize an expenditure not exceeding \$100,000 now and if expenses were going to exceed that the board would have to give permission. Erik said he thinks it is prudent to go with the amount of \$125,000. There are other things that could come up in the earlier stages. There could be a need for an environmental assessment.

**BJ moved and Steve seconded to earmark \$125,000 in ARPA funds for initial work on the town garage project, to be spent at Erik Bailey's and Rob Moore's discretion.**

Lynda asked, if the \$125K isn't enough to finish what they are setting out to do and they need more money and we don't have the money to move forward, what happens? Ken said we would have to get a loan. We have already discussed taking out a bond for the garage project.

Steve said he is comfortable with this. We have been saying this is our priority for over a year now. Even though there are a lot of other things that are worthy, he thinks most of us would agree this is our utmost priority. GiGi said her opinion is that every penny of the ARPA funds should go to the village garage project. (*Diane Lehouiller arrived at 6:23.*) Lynda said she thinks that is premature.

BJ said he would like to amend his motion to add that the remainder of the ARPA funds should be held for the village garage project. Lynda asked, including any interest? BJ said yes. Steve said he would not agree to that amendment. He doesn't want to commit all the funds at this point.

**The motion was passed.**

Rob said he has been working on finding grants. Potential funding sources he has identified are congressional directed spending, a USDA grant that funds municipal buildings, a Buildings and General Services grant that focuses on energy efficiency, Brownfields money that LCPC has access to (if that has to become an issue), and local ARPA funds.

LCPC will establish a project management relationship with the village through a contract for services. He will work with Erik to draft an agreement for consideration. He imagines that cost would come out of the \$125,000. LCPC would oversee design, engineering and permitting. They will put out a request for qualifications and select an engineering and architectural firm.

BJ asked about the timeline. Rob said he could get the request for qualifications out within two or three weeks. It would be about 30 to 45 days before we would be ready to choose a firm, negotiate on cost and hire. The work could take a few months or 12 months, depending on the firm's workload.

Steve asked if it would make sense to solicit proposals from Engineering Ventures. Rob said we can solicit proposals from them. We will advertise publicly and also send the RFQ to targeted firms.

BJ asked if the potential grants are matching grants. Erik and Rob said it depends on the grant. There is no match for the BGS Grant. Erik said if we set aside the ARPA funds, get the congressional directed spending and the BGS Grant and the project doesn't go way over the estimated cost, we will have some ARPA funds left at the end to use for other projects.

**9. *Option of Using ARPA Funds for Operations Expenses***

GiGi said she understands that we could use ARPA funds for other expenses and then take the money we didn't spend and reserve it. Erik said the Deputy Secretary of Administration brought forth this idea. The state and the federal government want us to get the ARPA money off the books and they suggest using it for operations expenses and putting the saved money in an interest-bearing account to use for whatever we want to use it for. That takes the strings off the money. It then becomes our money to use as we wish. And we can make money on it while we are waiting to use it. He is asking the board to let him and Rosemary manage that. Lynda said she thinks that is the way to do it.

Diane asked about the match for the congressional money. Erik said that will cover 75% of the cost. Rob said if it is a million dollar project they will pay \$750,000. The USDA grant also has a 25% match. The BGS grant has no match and will provide a maximum of \$500,000.

Diane said she hopes some ARPA money can be saved for a grant writer and for matching funds for grants other than those for the village garage. Ken asked if there's an amount she suggests saving out. Diane said there are other things that need to be done in the village. She and GiGi applied for a fellowship for the Walking College, which is about sidewalks. She thinks we need to try to get grants for that kind of thing. She would like to set aside \$125,000 for other grants and grant writing.

Lynda said she thinks having some money set aside for matching funds is important. BJ agreed. He said we should put the money in an interest bearing account and then when the building is done if we have money left over we can do things with it once we know we will not need it for the garage.

Ken said he somewhat agrees with Diane, though not about the amount. We ought to have a rainy day fund for grants and smaller projects. He suggests saving about \$25,000 for that. BJ said the money will still be there for an emergency anyway. He would rather plan to use it on the village garage project and if something else comes up then we can decide to use it for something else.

**BJ moved to have earmarked all the village's ARPA funds for the village garage project.** He said that is not saying that if something comes up that we need money for we cannot use the ARPA funds, but he feels we should plan to use whatever is needed for the garage and if after that project is done there are funds left then we can discuss where to spend them. **GiGi seconded.**

Lynda said she would be concerned about not having ARPA money earmarked for matching funds and other projects. Ken said we have full discretion on how to spend the ARPA funds. If we need \$5,000 for a project at the covered bridge we can spend some on that. BJ said he thinks if we have \$25,000 allocated for other projects we will want to spend it before we know whether it is needed for the village garage.

**The motion was passed with Steve opposed.**

#### ***10. Water/Wastewater Report and Action Items***

Dan gave his report:

##### **Operational Status of Wastewater Plant and Callouts**

E-DMR and Wr-43 were submitted to the state

Had a callout for low influent wet well. We skimmed grease and floating solids out and cleaned the transducer and have not any issues since then.

Received the repaired belt for the press back from the manufacturer at no cost due to the defect in their manufacturing process.

Received and installed a free larger monitor for our SCADA system.

Added air to the process water pressure tank that was low on pressure.

Cleaned and painted containment trip hazards in the chemical feed room

Pressure washed the belts on the press

### Operational status of Water Plant and Callouts

Monthly reports were submitted to the state.

Coliform samples were negative

Nitrate sample for Osgood well was non-detectible

One callout for an intrusion alarm at the water plant. The heavy winds moved the entry door enough to set off the alarm. We adjusted the lockset so it closes tighter and won't be affected by the wind.

The State Drinking Water Division approved removing the Nadeau well from the system, and it is disconnected and we have no further responsibility for it. We are working with Chip Percy to relocate the village water line around the well house so it is not inside of the building.

Rotated pumps at Katy Win Booster stations

Water loss for March was 19% %

*(Dan left at 6:54.)*

### **11. Village Manager's Report and Action Items**

Erik worked with Tori Hellwig of the Lamoille County Planning Commission applying for Congressionally Directed Spending Requests for the Water & Light Garage. Requests were submitted Senators Sanders and Welch prior to their deadlines. We have received preliminary feedback for both offices that suggests our project is a contender. These programs look promising for this project and can cover 75% of the project cost if we are selected.

Erik attended a legislative breakfast at Jenna's House on the 13<sup>th</sup> that had 6 of the Lamoille area lawmakers on the panel. He spoke to the pitfalls of the Affordable Heat Act, both as a regressive tax on lower income working Vermonters, and from his position as an electric utility manager on the further strains it will put on a regional power grid that was perilously close to being undersupplied this winter with current usage levels.

Erik attended the ARPA Resources Meeting hosted by LEDC and the State of Vermont. It raised his awareness on the availability of different programs, and strategies they suggest for getting our ARPA funds off of the federal books. The entire LCPC staff was also in attendance.

Early indications are that we have beaten the raccoons at the cold storage building, and PACIF has cut us a check that will cover expenses beyond the deductible that will be split with the town.

On March 29<sup>th</sup> the VTC Capstone project students gave us a preliminary presentation of their project. They took feedback to apply toward the final project presentation. At the very minimum, this will afford us an ASHREA Level 1 audit, and most likely save us time and money when applying for the BGS energy efficiency grant. They will be doing their final presentation on April 26<sup>th</sup> at VTC Randolph. President Grewal will likely be in attendance. Erik has been asked to be a guest speaker and accepted.

On March 31<sup>st</sup> Erik had a meeting with LCPC staff and an engineer from Weston & Sampson who specializes in brownfields projects in regard to the Water & Light garage project. Using federal grant funding, it is almost certain that we will be told to complete a Phase 1 and likely a Phase 2 environmental assessment. We are getting ahead of it to minimize its impact on timeline and costs.

VPPSA did a 2-page article for their Annual Report on our energy efficiency project & our cooperation with NVU - Johnson.

GiGi asked, when Erik talks about splitting the deductible with the town, is that a 50/50 split? Erik said yes. GiGi said it is a jointly-owned building but village residents are already paying because they pay town taxes. Is there a way to prorate it so village taxpayers don't pay a full half? Ken said as far as jointly owned buildings it's just 50%. Rosemary said we have a \$1,000 deductible. Ken said he thinks we occupy more than 50% of that building.

Lynda asked what Phase 1 and Phase 2 environmental assessments mean. Erik said Phase 1 is mostly a write up. It involves having someone look at what is there. Phase 2 involves analyzing core samples of the ground. Ken said Phase 1 is looking at the problem and Phase 2 is figuring out how to solve it. Erik said the best guess is that some things will be found but because the scope of the project remains in the current footprint the most likely remediation needed would be to add 6 inches of concrete to the floor.

## ***12. Electric/General Report and Action Items***

Erik read the report submitted by Nate and Anne.

### Electric Dept.

Hyde Park mutual aid 20.5 hrs this month. 4 hrs was for storm work on 3-14

Started right of way cutting

3-14 outages for Wescom Rd (1 hr) and Sweetser Rd (2 hrs) both for heavy wet snow.

3-15 outage for Sweetser Rd (2 hrs) - heavy wet snow

3-16 outage for Plot Rd (40 min) - heavy wet snow

3-26 outage for 850 and 794 Clay Hill Rd (3 hrs) - heavy wet snow

Met with electrician 487 Clay Hill Rd about a service change out.

1775 Clay Hill Rd voltage issues

Met with owner at 93 River Road West for moving a pole

140 Hoag Rd voltage issues, placed a voltage recorder

Completed monthly meter reading, high/low checks, substation check, and dig safes

### Water and Sewer

357 Clay Hill Rd Possible water leak, ended up being ground water

Nate continued going to class for water distribution

### General Dept.

Completed winter sidewalk maintenance as needed.

Fixed Cross Walk Sign by 5 LMW on Main St

3-20 pressure washed graffiti off the retaining wall of the Village Green

Fixed flag pole at Village Green

### Safety

Safety meeting with NEPPA on March 29th was on Osha fundamentals 5

### Anne:

Met with Nate to discuss crossarm replacement on Railroad Street. This requires an outage of Main Street. It needs to be scheduled soon as there is little left of the arms.

Met with Nate regarding the remaining work at the Twin Bridges. This will require some traffic control time.

Discussed the issues with two solar arrays with Nate and solar contractor. We installed a recording voltmeter at the Sullivan solar service to get a better picture of the issue. There may be an area wide voltage issue being exacerbated by the present line configuration at the Twin Bridges. We plan to install the volt meter at the Clay Hill solar after removing it from Sullivan's.

Learned how to set up an ancient GE recording strip voltage meter. I have received the results of these meters but never directly worked with one. They are a masterpiece of electrical and mechanical design.

Received an estimate for doing the work recommended by TSI on the substation transformers. The estimate was \$7,875. I also investigate the advisability of performing maintenance on the main transformer's LTC. It appears that, given the total number of operations, that the LTC does not need maintenance.

### ***13. Fire Department Report and Action Items***

Erik read the report submitted by Chief Arjay West for February 23 - March 30, 2023:

JFD responded to 13 calls. 10 calls occurred during the daytime (6 am - 6 pm) 3 calls occurred during the nighttime (6 pm - 6 am.) The average duration was: 92 minutes

#### **Nature:**

Those calls were: 1- chimney fire, 1- vehicle fire, 1- debris fire, 3 - automatic alarms, 4- vehicle crashes, 1- wilderness rescue, and 2 - mutual aid (structure fire & station coverage)

#### **Staff:**

The average number of firefighters that responded: 12  
Total hours of service: 203

#### **Other:**

We have taken delivery of a new portable pump. This replaces an older pump that we began to have mechanic trouble with throughout last year. The new pump will be placed in service on Engine 2 early next month.

The project to replace Rescue 2 and retro fit Rescue 3 is complete. Through many hours of volunteer firefighter labor and a local donated workshop, an impressive savings realized by those efforts will remain in our Capital Truck Plan to support future needs.

Ken asked what will be done with the old pump. Erik said he would guess they would keep it in reserve in case it is needed for backup.

GiGi asked if we pay for the firefighters' uniforms. Ken said he thinks we may not pay for their dress uniforms but he feels it would be respectful to do that. He suggested that GiGi ask about that when she meets with Arjay.

### ***14. Review Trustees' Rates of Compensation***

BJ said trustee compensation rates have not been raised in a while. Maybe they should be raised. Maybe we could have Erik look into how many hours the trustees spent in meetings last year to help determine what the amount should be.

Steve said he is content with leaving the amount the same.

Rosemary said at town meeting the voters voted to increase selectboard pay to \$2,000 for the chair and \$1,500 for other members. For the trustees it is currently \$1,250 for the chair and \$1,000 for the other trustees.

Ken said he thinks it would be a good idea to find out how many hours are spent in meetings. Lynda said it will average out to two or three dollars an hour. Erik said he would question whether 2022 was a representative year, considering all that happened. Ken suggested looking at 2018. Erik agreed to do that.

**15. Discuss and Act on Customer Application for Sewer Billing Adjustment**

Erik said Kate Westcott had a water line break. She is only asking for her sewer charge to be abated to the 3-month average. He supports the request. Her sewer bill was \$311.34 and her average for the 3 preceding months was \$39.14.

Ken asked, the customer made adequate repairs? Erik said yes. She submitted bill from the plumber.

**Steve moved to lower Kate Westcott's sewer bill to the average charge for the 3 months before the break of \$39.14, Lynda seconded and the motion was passed.**

**16. Discuss the Results of the Village ARPA Survey**

Erik said of the 16 people who answered the village ARPA survey, 62.5% were village residents, 6.3% were non-resident property owners, 31% were business owners or employed in the village and 31% were area residents but not village residents.

Board members viewed the lists of suggestions. Ken said he noticed a suggestion of an automatic door for the library. Is the library jointly owned? Erik said it is owned by the town. A lot of people don't understand that.

Ken said in a perfect world we would love a sidewalk to Jolley. Steve agreed. That is his second highest priority. Erik said a culvert crossing would be required, which would be very expensive. Not including that cost, a 6 ft. sidewalk would cost \$35 to \$45 a foot. Ken said we would need permission from the state to be in the state right of way. He doesn't think it would all be in the village right of way. He thinks some would be on private property.

Lynda said School Street is another place where sidewalk is needed. She can't believe the number of people who walk to the Beard Park along the road past where the sidewalk ends. It is a huge draw in summer. That would not be as long as a sidewalk to Jolley. We really need to look into a sidewalk to the Beard parking lot. It would go past just one house. Ken said there is also someone who lives across the road but owns property on that side. He said there is a lot of process involved in getting easements. Acquiring rights of way can cost more than a sidewalk.

Steve said Route 15 is used year-round by pedestrians, including people with baby carriages. He thinks it is a priority in terms of safety. Lynda agreed. BJ said the route to Katy Win Park is also risky. Ken said that is not a good place to put a sidewalk because of the high banks. We would need to move the banks back 16 ft in order to get 6 ft for a sidewalk. GiGi said the Walking College may have some suggestions. It is about how to make safe public paths. Ken said a big issue on Route 15 is the state culvert. He thinks it would be cheaper to have a suspension bridge from River Road to Jolley. GiGi agreed.

Ken asked if there is anything that stands out to board members that they feel should be put at the top of the list.

GiGi said speed and safety is a concern for her. She understands that the sidewalk on Railroad Street is the village's and the road is the town's. Who can address speed? Ken said the town. Erik said the speed limit is currently at 25, which is the state minimum legal posting. GiGi said that speed limit is not followed. Erik said it is up to the sheriff's department to enforce it. Lynda suggested calling the sheriff's department and asking them to post someone on that road. GiGi said she doesn't want the speed limit lowered, just enforced.

Ken said the board agreed tonight to allocate all the ARPA funds for the garage. As future projects come up, the board will discuss them.

**17. Opportunity of Village to Host Forum on Future of NVU**

Ken said the selectboard was approached about hosting a form. Erik said Senator Westman asked Katherine Levasseur from VSU about putting together a forum to address the community about what is in the future for NVU - Johnson. She said she would love to get on the schedule for a board meeting. Lynda said Katherine is interested in attending the joint trustee-selectboard meeting. She is interested in talking to the selectboard and the trustees at the same time. Maybe that is something to put on the joint meeting agenda. Erik said we may still want to have a forum for the community to ask questions. Ken said this isn't intended just for village residents. It would be for the whole community. Erik said the selectboard didn't have the desire to host it. **GiGi moved to have Erik set up a date and time for the village to host VSU leadership in a public forum, Lynda seconded and the motion was passed.** Ken suggested that the schedule not interfere with any board meeting.

**18. Review and Possible Approval of Updated Village Job Descriptions**

Erik said he took the job descriptions from 2015, which was pre-union and updated some terminology. He changed Nate's job description a bit, taking out the work that Anne is currently doing. He updated and changed the description what was previously called lead lineworker and now called assistant foreman, clarifying that that person is in charge when the foreman is absent. The position is vacant and we don't have money to fill it right now.

Steve asked if changes have to be approved by the union. Erik said no.

GiGi asked if the new apartments Andy Mink is planning to put in will put unnecessary pressure on any of the village positions. Erik said no. Ken said we want more water and power consumption. We have the capability to support more sewer.

Erik said he updated the lineman and apprentice lineman job descriptions. He corrected some typos in the village manager job description. He toughened up the distance language for all the positions. We gave a waiver of the distance requirement for an employee and that has been causing some issues. He made the distance requirements for positions all non-waivable but grandfathered in current personnel.

BJ asked if we took care of the issue where if only one person is needed for a call the person who stays at home also gets paid. Erik said because of the nature of almost all calls, especially when the crew working is the one with a person who lives further away, as much as it is tough on the budget it makes sense to get both crew members rolling rather than waiting to see what is wrong. We have set up parameters about what one person can do before the other gets there.

BJ said each person gets paid for 3 hours for responding when they are on call. If there is an issue with a breaker box, for instance, if the person who lives further away and another person are on call and they both get rolling, if the first person to get there fixes the issue, does the person who left for 10 minutes and then went home after the issue was fixed get the whole 3 hours? Erik said that probably should have been addressed in the union contract. Currently they do get paid for the whole 3 hours. Some of our employees don't take the whole time on a short call like that, but they have the right to.

**Steve moved to approve the updated village job descriptions as presented, BJ seconded and the motion was passed.**

***19. Discuss Town Priorities for Joint Meeting and Items Village May Wish to Add***

The board reviewed the list of joint meeting agenda items suggested by the town. GiGi asked, if there is a town-village merger, what is the opinion about what happens with the electric and sewer departments? BJ said that is way down the line. Now we are talking about a study to bring it all together. We do have one merger study that has already been done. That is something GiGi can read. Erik said it is on the town website. BJ said after that study was done a merger study group did a rough estimate about how taxes would change with a merger but there were a lot of things they didn't take into consideration.

Ken said we can remove from the agenda the item related to ARPA funded projects because we have allocated all our ARPA funds.

One suggested agenda item is future use and sharing of the backhoe. Erik said the backhoe is currently owned 80/20 by the town and village. We pay 20% of the cost and we are responsible for maybe 5% of the use at best. The town will be getting a new backhoe but he is not sure about the timeline. He and the town administrator have discussed that when they trade in the current one it would be fair for the village to get our 20% and then the town will buy the new one on their own and we will rent it from them at the prevailing rate when we need it.

Another suggested agenda item is status of the River Road East drainage structures. Steve said the town's attorney sent a letter saying that according to the charter those structure are our responsibility. Our attorney replied that we do not think they are our responsibility. BJ said we did not give permission for the structures to be put in. The adjoining property owner did it on their own as far as we know. Steve suggested that Erik and Brian and the board chairs, rather than all 10 board members, should discuss this. BJ agreed. Lynda asked why CJ Manchester isn't responsible. Ken said that is who the town should be talking to.

Another possible agenda item is potential energy efficiency projects for shared buildings. Erik said there is money available for energy efficiency investments in municipal buildings. We are a targeted community. We have \$60,000 in money that he split up into four projects: \$25,000 for our wastewater building, \$20,000 to NVU, \$7,500 to Sterling Market for refrigeration and \$7,500 to the food shelf for refrigeration.

GiGi asked about the \$4,000 evaluation which can lead to the \$500,000 potential for upgrades. She knows there has been discussion that that could be applied to the municipal building, but if we can only get it for one building it needs to go to the village garage, right? Erik said the town is hoping

we will contribute for the municipal building as they are doing, but we are using it the energy evaluation for the garage.

BJ said the merger plan will be part of the discussion. They are asking for \$30K from us to help pay for a merger plan. Being village residents paying town taxes we will be paying \$30,000 of the cost anyway as town residents. If we contribute half we are forcing our residents to pay twice. Ken said at our village meeting we were told not to spend \$30,000 on it.

Erik asked if there is anything else the board wants to remove from the agenda other than the ARPA item. Board members were willing to leave the other items on. Erik asked if there is anything we want to add.

GiGi said she would like to add Railroad Street traffic safety.

Lynda said she thinks we need to think about the unevenness of the sidewalks on Railroad Street. We should see what needs to be ground down. Ken said Steve volunteered to report on the condition of the sidewalk on Railroad Street. Steve said there are only a couple of bad spots. It is better than a lot of other sidewalks.

#### **20. Other Business**

Diane said someone needs to be appointed to go to LCPC meetings. Ken asked if Diane would like to keep doing it. Diane said she can't because she will be doing the Walking College. BJ asked if GiGi could do it and GiGi agreed. **BJ moved to appoint GiGi as representative to the Lamoille County Planning Commission board, Lynda seconded and the motion was passed.**

Diane said she filled out a form and submitted it in her name as a trustee recommending Tuesday Night Live as a Marvin Award recipient this year. She asked if the trustees will back that up. The trustees agreed. Diane said she doesn't know if it will require a letter from the village.

#### **21. Adjourn**

**Steve moved to adjourn, BJ seconded, the motion was passed and the meeting was adjourned at 8:16.**

*Minutes submitted by Donna Griffiths*