

VILLAGE OF JOHNSON
Water & Light Apprentice Line Worker/ General Laborer Job Description

POSITION TITLE: Apprentice Line Worker/General Laborer

EMPLOYMENT CATEGORY: FLSA Nonexempt

REPORTS TO: Water & Light Foreman directly, and under general supervision of Village Manager

GENERAL SUMMARY

The Line Worker Apprentice position is primarily responsible for developing the technical skills necessary to perform a variety of functions related to the construction, installation or maintenance of underground and overhead high and low voltage electric distribution systems. Work is varied in nature. Employee applies basic knowledge of electricity to work performed. Works under immediate supervision and in compliance with established policies, procedures and regulations. The position also entails a wide variety on non-electric department related activities in the General, Water, and Sewer Departments.

Essential Job Functions:

- Serves as an apprentice member in team effort to construct, install or maintain overhead and underground lines, transformers, and associated equipment, including the setting and removal of meters.
- The employee must be able to respond to emergency situations quickly and required to locate within a non-waiver-able **travel distance of 30 minutes** from the Village of Johnson. New hires may take up to 25 months to relocate to within that distance on a case-by-case basis.
- Digs pole and anchor holes and assists in setting, removing, and loading, unloading, transporting, and framing poles.
- Performs maintenance of distribution and service poles and unenergized attachments.
- Installs cross-arms, secondary racks and devices, anchors and guys; installs hardware and fittings for a vertical type construction including insulators.
- Enrolls in and completes Lineman apprenticeship program in a timely fashion while employed by Village of Johnson.
- Ability to operate, maintain and service machinery, equipment and systems related to all utilities under supervision of the Water & Light Foreman and the Assistant Foreman in the Foreman's absence. These can include large and small trucks, skid steer loaders, tractors, chainsaws, power tools, etc.
- General construction work related to water system, sewer system, storm drain system, sidewalk repair and maintenance and snow removal, mowing, etc. Buildings and grounds maintenance as needed.
- Meter reading, maintenance, and replacement program for electric and water utilities under supervision of Department Heads and or Water & Light Foreman.
- Follow a regular maintenance schedule for routine and preventative maintenance of equipment and distribution, water, and sewer systems under supervision of the Water & Light Foreman.
- Recognize and respond to emergency situations and outages to ensure utility performance in accordance with policy set by Board of Trustees.
- Ability to carry out complex written or oral directives or instructions and follow established safety and work rules as established by the Village.
- Ability to exercise good judgment when carrying out duties and to maintain good working relationships with the public and fellow employees.

- Ability to perform strenuous physical tasks such as bending, lifting, carrying, digging, etc. in all weather conditions.
- Requires weekend and on call work.
- Any other duties as assigned.

Required Qualifications/Certifications:

- Advanced math skills needed for certification requirements.
- Basic knowledge of electrical equipment maintenance principles including safety and regulatory requirements
- Passing score on aptitude/physical skills test or other as employed by the Village.
- Ability to obtain apprentice lineman certification within a reasonable time, given number of hours devoted to line work.
- Valid Vermont drivers license with a driving record suitable for insurability. A Class B Commercial Drivers License (CDL) is required within 180 days after filling the position.
- Basic written, oral and interpersonal communication skills.
- High School Diploma or equivalent.

Working Conditions and Physical Demands:

Frequent periods of manual labor in non-office environments in all weather conditions and subject to after-hours night and weekend work to respond to emergency calls. Exposure to electrical system voltage, enclosed spaces, high noise and vibration levels from machinery and equipment. Work involves standing and walking for most of the time, and occasionally requires working at heights up to 75 feet above ground. Work routinely includes pushing, pulling, or carrying objects weighing up to 120 pounds floor to bench, 70 pounds floor to overhead, and holding 62 pounds at shoulder height such as tools, crossarm with pins, insulators and braces above head. Work requires acute olfactory skills in order to detect malfunctioning equipment and electrical shorts. Working conditions, equipment failure and workloads during peak periods may cause increased stress levels. Pre employment physical exam required and may be periodically required due to nature of employment.

Term of Employment:

Hired by the Trustees after interviews and reference checks. Terms of employment set by the Trustees and governed by Personnel Policy. Six-month probationary period a condition of employment.

Compensation and Benefits: Salary and benefit package as per IBEW Local 300 CBA with the Trustees (subject to Personnel Policy) annually and based on satisfactory job performance.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

Approved By Board of Trustees on: April 10, 2023

*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.