

JOHNSON VILLAGE TRUSTEE BOARD MEETING MINUTES
JOHNSON MUNICIPAL BUILDING
MONDAY, JULY 13, 2026

Present:

Trustees: Ellis O’Hear, Will Jennison, BJ Putvain, Ken Tourangeau, Darrell Wescom

Others: Erik Bailey, Ashley Isabell, Marla Emery, Diana Osborn, Rob Maynard, Kim Dunkley, Scott Meyer, Sue Lovering, Arjay West, Craig Carpenter

Note: All votes taken are unanimous unless otherwise noted.

1. *Call to Order*

Ken called the meeting to order at 6:02.

2. *Pledge of Allegiance*

The Pledge was recited.

3. *Review of Agenda and Any Adjustments, Changes and Additions*

Darrell added an item related to equipment. BJ added follow-up on getting fair market value for town and village garages and the 180 acres of jointly owned land and determining the best way to separate the property and discussion of when he and Darrell should start working on the CBA.

4. *Review and Approve Minutes of Trustee Meetings*

Will moved to approve the minutes of May 11, June 17 and June 24, 2026. Ken said at a previous meeting he said he that Susan didn’t do much for the village. He did not mean that she was not a valuable employee for the village. Will said Ken was talking about the percentage of work, not the quality of work. **Darrell seconded and the motion was passed.**

5. *Members of the Public*

No members of the public wished to comment.

6. *Treasurer’s Report and Action Items*

Ashley said the electric department is just under 47% of budgeted sales. Water sales are at 44% of budget and wastewater sales are at 42%.

We received the completed 2023 audit. The 2024 audit is almost ready. The 2025 audit will go much more quickly because the auditors will open up an online portal that wasn’t available before so we can submit documents electronically.

Ashley has been looking into two options for the electric department loan. Union Bank would split the loan into two parts. They would give us an \$88K loan solely for capital improvements for 5 years at a fixed interest rate of 5.25% repaid monthly and also a line of credit that we could draw on as needed. *(Diana Osborn arrived at 6:07.)* Ashley likes the option of part of the money being a line of credit. Community Bank would loan us the entire amount in one loan for a 60 month period.

The village tax rate should be 19 cents per \$100 dollars of the 2026 grand list – the same rate as in 2025.

Will moved to set the 2026 tax rate for the village at 19 cents per \$100, BJ seconded and the motion was passed.

Ashley said her job has been going well so far. She has been able to find what she needs and all the people in the office have been very helpful about sharing information.

7. *Village Manager's Report and Any Action Items*

Erik read his report:

Water & Light Garage Project Update:

The new Water & Light garage is all but finished! The Blower door test passed, and the few leaks have been addressed. We are now ensuring all is watertight and any condensation issues that may still be present are addressed. Tomorrow night's storm will be a perfect test to see if we still have any intrusion at all. After that, we only have the solar install left as required by the MERP grant.

DR4720 FEMA WWTF Project Update: FEMA still has us in the EHR or Environmental & Health Review process. I just filed another project extension as required periodically by FEMA.

The GRID grant is still in progress. I requested a meeting with the single DPS employee assigned to this project statewide and John from VPPSA to go over things to ensure we have the packet as tight as possible. That meeting will happen tomorrow morning. This is by far the most paperwork-heavy, disjointed grant pathway I've ever encountered, hopefully it will get better once we get to the implementation phase.

VOSHA conducted a routine periodic inspection last Tuesday. I was out that day, thank you Will Jennison for playing tour guide. The crew was at safety training in Morrisville that day, so the inspection focused on the Fire Dept. While it seems there was little issues with the building, the inspector raised concern with some lacking safety program paperwork. He didn't seem surprised, as I am sure that is common in volunteer fire departments. He offered to work with us on developing some of the missing items, so we will continue the process by cooperating and coordianting with VOSHA and see what comes of it.

Tim Hall & Luke Dolan from the WWTF both took and passed their Grade 5 wastewater operator exams! That is the highest grade in VT, congrats to both of them!

The Mach-E will likely be ready for pick-up on Thursday. It took longer because Ford changed the design of the back door since the 2024 model year and they sent the wrong part.

The Water Treatment Facility generator project is Complete! Another great win for the Village, we got this \$119K upgrade without using any local dollars, all grant funded.

I am going to be out July 24th until I return on Monday August 2nd for our annual Maine trip.

8. *Water/Wastewater Report and Any Action Items*

Erik read the report submitted by Dan Copp:

Operational Status of Wastewater Plant and Callouts

- E-DMR's and Wr-43's were submitted to the State
- We hauled 52,000 gallons of sludge to Morrisville for processing in May

- Monthly Composite testing completed
- Manosh completed scheduled Grit channel cleaning, we're having to do this twice as often this spring due to infiltration in the system, we are working with the village crew weekly to narrow down the cause and location
- Continue summer yard care on all plants and buildings, mowing trimming etc.
- Tim and Luke have been taking Continuing Ed classes for ongoing water and wastewater credits.
- We adjusted both of the SBR Decanters – raised them to a higher parked position to allow for more air runtime in the events of very high inflow.

Operational status of Water Plant and Callouts

- Monthly reports were submitted to the state.
- Coliform samples were negative
- Pumped large amounts of water for 2-3 days, after talking with Nate they had found a leak by JP promising goods, village crew repaired it
- Village Crew did the excavation work for Corse fuels to install a new gas line from the new tanks set to provide fuel for the new Generator and heat for the building, Corse Fuels assisted.
- Tim and Luke pumped approx. 270 gallons of remaining diesel out of water plant generator before removal. with transfer pump and tank; the fuel was dispersed between village equipment with the remaining pumped into drums for the village to use up.
- Brookfield started on new Generator install on 6/22 with just a couple hiccups and the install went good overall. The job was finished on 6/25, the generator runs and exercises, creates backup power as it should.
- Luke and Tim will repair the lawn where excavation was done, which will involve some raking. Seeding and mulching
- Sold 1 load of water -5000 gallons to Wright Farm via tanker truck 6/29
- Had an issue with a pressure Switch on a pump in Katy Winn village crew contacted us, turned out the switch was stuck, we switched to the other pump, a new pressure switch will be installed.
- Luke assisted village with Hydrant flushing working with Matt for 2 days
- PFOA testing was done on TPOO3 water Supply. Results came back below safe threshold limits. A copy of the report is sent to Erik with this report to share if anyone has questions.

I would like to congratulate both Tim and Luke for both passing their grade 5 wastewater exams. They will now both hold the highest grade license the State of VT offers. A well deserved congratulations to both of them.

Ken said we haven't seen water loss figures for a couple of months. Why? Erik said it is because of the timing of when Dan gets the figure. Will said if he doesn't have the most recent figure in time for the meeting, he should at least give the figure for the previous month. Erik said he will get the recent water loss figures for the board. *(Rob Maynard arrived at 6:20.)*

9. *Electric/General Report and Any Action Items*

Erik read the report submitted by Nate Brigham:

Electric Dept. –

Hyde Park mutual aid - 6hrs double time

Library electric line extension complete

Tree on line 285 Clay Hill Rd no outages

Installed cover-up at 37 Clay Hill RD

Installed temp service at 110 Pearl St

Disco/Reco 1026 Rt 100C

Removed electric service to job trailer at 665 Railroad St

Straighten pole and installed new service at 849 Rt 15W

Removed electric meters at 35 Railroad St for buy out

New Service installed at 1299 Clay Hill Rd

Outage 903 Gould Hill Rd, limb on line – 19 customers out for 1hr

Call out for line down on Collins Hill Rd – was fiber nothing to the Village

Completed apprentice hours for State and for his leaving

Removed tree off Neutral on Plot Rd

Fixed street light at 796 Rocky Rd

Reviewing resumes for new apprentice

Attended bi-weekly meetings for Shop

Completed monthly meter reading, high/low checks, substation check, and dig safes

Water/Sewer -

Removed water meter at 35 Railroad St for FEMA buy-out

Helped with generator replacement at the Filter Plant on Wescom Rd

Located and raised manhole on Wescom Rd

Removed trees off of pump house #2 in Katy-Win due to a storm

Water leak at trailhead building was the bottle filler turned it off

Water leak at 390 Railroad St - fixed by customer

Pump house #3 Katy-Win pressure valve was blowing off due to the pump stuck on, switched pumps to fix problem and changed out pressure switch on pump

Tring to find infiltration into the sewer line system

General Dept. –

Continuing the move back into the new shop

Hung up Hero Banners

Helped install statues on Main St

Installed pipe for antenna wire at shop

Safety –

Attended NEPPA safety meetings: 7/7 capacitors/voltage regulators

Nate attended Leadership Training through VLR

10. Fire Department Report and Any Action Items

Erik read the report submitted by Chief Arjay West:

Johnson Fire Department Report May 29 – June 25, 2026

Calls:

JFD responded to 12 calls.

7 calls occurred during the daytime (6 am – 6 pm)

5 calls occurred during the nighttime (6 pm – 6 am)

The average duration was: 64 minutes

Nature:

Those calls were: 6 – automatic alarms, 1 – wilderness rescue, 1 – water rescue, 2 – vehicle crashes, and 2 – mutual aid (structure fire, vehicle crash)

Staff:

The average number of firefighters that responded was: 10

Total hours of service were: 102

11. Appoint Village Clerk and Assistant Clerk Effective Immediately

Ken said Rosemary Audibert is willing to be appointed village clerk. She estimated it would be about 5 hours of work per week. Erik said she won't need to work every week. Ken said Ashley is willing to be assistant clerk.

Will moved to appoint Rosemary Audibert as village clerk until further notice. Erik said she will be paid at the rate she was paid at when she left. *(Kim Dunkley arrived at 6:25.)*

Darrell seconded and the motion was passed.

Will moved to appoint Ashley Isabell as assistant village clerk until further notice, BJ seconded and the motion was passed.

12. Tree Board to Address the Board Regarding Main Street Tree Guards

Rob Maynard said he has heard that the trustees want to get rid of the protectors around the trees on Main St. Ken said not necessarily, but what was put up was not the design the board approved. They are causing trouble for parking. Erik said parking is the biggest issue for the public. Another problem is that because the tree board did not put in curbs, there is nothing keeping the bricks from migrating. Previously the grates kept the bricks in place, but the tree board took them out and put nothing in to hold the bricks in place. *(Scott Meyer arrived at 6:27.)*

Rob said he spoke to Sue Lovering about this. Apparently there wasn't enough money for curbs. He didn't foresee the problem of people opening their car doors and hitting the guards, but he has seen it happening. Maybe we should get rid of the outer chain closest to the street.

Darrell said there are also concerns about the safety of people leaning against them and feeling like they are going to fall over. They are also a safety issue.

Rob said he thinks it would be good to come up with a low cost solution to take care of the problems as much as possible. Another issue is that grant money was given by the Community Forestry Foundation to install the guards. If they get removed, we might not get future grant money. Erik said he thinks they just need to be fixed so they are not causing problems, not necessarily removed.

Scott Meyer said most of them line up with the white lines between parking spots, so people shouldn't hit them with their car doors. There are only 2 or 3 that could be hit. Lowering the chains makes sense. The posts are only about knee high, so he is not sure about the reality of people leaning against them.

Will asked, the previous grates are gone? Rob said he heard they were destroyed and moved. Ken said they were designed so a ring could be snapped out as trees grew. They protected the roots. Now there is no root protection. His biggest issue is that what was put up was not close to what the board approved. The plan the board approved was for 3-sided protectors.

Will said he wants a solution that solves the brick issues and meets the tree board's needs.

Scott said it wasn't the tree board's fault that the grates were destroyed and discarded. Ken said the grates wouldn't have worked with the posts. They had to be removed in order for the tree board to do this project. (*Sue Lovering arrived at 6:36.*)

Rob said he will get the tree board together and they will brainstorm solutions.

Sue Lovering said she had just emailed board members a picture of how the grates used to fit. Rob said he wonders if some of the brick issue is just from the root systems getting bigger and pushing them up. Ellis said he recalls that they were supposed to be dwarf trees that would not grow over 8 feet.

Ken said the trustees would like the tree board to come back next month with a solution. Will said if information on a suggested solution can be sent out sooner, that would be great.

Diana Osborn said at the joint selectboard-trustee meeting, she got the impression that the trustees wanted to cut the trees down, but she was told that was not correct. She wants to clarify the board's position and she wants to request that the board address who is responsible for what on the sidewalks, parking strips, curbs, etc. Ken said the village is responsible for all those things. Diana said when the Main Street project happened there were issues with the parking strips. Property owners were told they had to have sod even if they preferred brick and they had to mow the grass themselves. There has been a lack of clarity about whether the property owner or the village maintains the strips. We have beautiful granite curbs that are filled with grass. There was a weedy spot in front of Sterling Market that was just recently weed whacked. Erik said that was the property owner's private garden.

Darrell said the state decides what to put in their right of way. The village or town does not have a say. Stowe is an exception; they have control of their Main Street and they have a say. Will said the state right of way for Main Street includes his porch, trees and lawn. Ultimately, the state has control. Diana said maybe the village needs to talk to the state about maintaining their right of way better. Will said they won't. Diana said it looks bad. Darrell said some catch basins in the town are under the control of the state. They control a lot of things. They could choose to take down every tree in their right of way. Diana said it seems weird to be overly concerned about maintaining the integrity of the bricks while saying the state could change it all tomorrow anyway. She mostly doesn't want the trees cut down. Board members and Erik said the village won't cut the trees.

Ken said the village controls maintenance in the Main Street right of way. Any issues should be brought up to Erik. Diana said there is a lot of grass in the curbs and sidewalks. Ken said we addressed that with the person mowing last year and we will address it again. Will said if someone feels weeds need to be pulled, they can pull them. Diana said if the landowner is responsible, the village needs to make that clear. Darrell said the landowner is not responsible, but if they want it to look better, they can do it.

Erik said Sue had handed out two different ideas for addressing the parking issues with the tree guards. One involves lowering the chain on the street side and the other involves moving the posts 10 back 10 inches. Will said if only 2 or 3 guards are causing an issue, it might be an easy fix.

Sue said she doesn't know if the tree board can do anything about the bricks. Will said there are things that can be done, but they cost money. Ken suggested that the tree board go to the selectboard and talk to them about getting more grants.

Sue showed a photo of the old grates. They were inside a metal frame and not in contact with the bricks. The frames that were there were taken out and the frame that holds the posts was put in the same place. The frame did not touch the bricks. Ken said dirt was packed between the bricks and the metal frame, keeping the bricks in place. Moving forward, if the tree board is going to make changes from the design that was approved, they should come back to the trustees.

Ken said some of the tree branches are low over the sidewalk. Sue said the tree board trims branches every year and they haven't done it yet this year. Rob asked who is responsible for that – the village or the tree board? Ken suggested the tree board might not want to trust the cutting to the village. Rob said the tree board will do it.

Darrell asked if mortar could be put in to hold the bricks in place. Rob said he thinks there is an issue with the root balls that will be there no matter what they do. Marla asked if a welder might be able to do something with the old frames that were taken out. Sue said the frames are all warped and bent. Sue asked if we could just put the dirt back next to the bricks. Ken said there is no metal barrier now to hold it against the bricks. Erik suggested having cheap angle iron welded into new frames.

Scott asked why the frames had to be taken out. Sue said because they had cross pieces that went across. The tree board didn't ask for them to be removed. The village crew thought they wanted them out, so they took them out. The tree board just wanted the grates off. Diana asked why the tree board has to solve the problem if the village took the frames out when they were not asked to. Ken said the crew did exactly what the tree board directed them to do.

Ken said the village doesn't want the tree board to stop doing things in the village. They want to work with the tree board.

Darrell asked what happened to the project. Sue said they did not have enough money for curbing. She, Jason, Nate and Noel came up with an idea. Jason wanted the road crew to do it in their spare time, but the selectboard didn't want them to do it. She never understood the village to say that there must be curbing. It was never said that the project couldn't be done without curbing. Ken and Darrell said the picture shown to the trustees was of guards with 3 sides. Sue said the tree board looked into getting guards like the ones in that picture, but they cost about \$3K each and they didn't have money for them. Ken said the project shouldn't have gone forward. The tree board should have come back to the trustees and said they did not have the money for what they had discussed.

Sue said when the trees started out growing, the tree board tried to take some rings out of the grates, but it was very difficult. Nate told them not to worry, that the village crew would take care of it. The problem got worse, but the village crew never had time to take rings out of the grates. If that had happened, we wouldn't have needed tree guards.

Darrell suggested maybe the town crew could cut and weld metal from the old frames. Diana said the selectboard made it clear that this was a village issue. Ken said it was a town board that got the grant. The village had nothing to do with it. The village just gave permission for the tree board to do the project. Kim said everyone should work together to preserve these trees gracing our village. Will said it is only the town that doesn't want to work together.

Darrell said he thinks mortar could be used to hold the bricks in place. That would be very cheap. There was discussion about possibly being able to reuse some of the steel from the frames that were taken out.

13. Review and Possibly Adjust CTO Banking Rules in Personnel Policy and Union CBA

Ken said when Rosemary retired we had to pay out a lot for her banked time. We need to prevent large payout amounts from spoiling our budgets.

Will asked, there is no cap on CTO roll-over? Erik said only 1.5 times the annual accrual can be accumulated. Anything beyond that goes into the extended sick bank until the extended sick bank is full and then any additional time goes into the catastrophic sick bank. When an employee leaves, they are paid for CTO time and half their extended sick time but they are not paid anything for time in the catastrophic sick bank.

Erik said he thinks the best approach would be to say that sick bank time is not payable when an employee leaves. Ken said he was thinking we could set a time limit for carried over time to be used, say by February of the following year. Will said at most workplaces he has dealt with, you just lose any time over a cap if you do not use it. Darrell said where he works, the most you can carry over every year is 300 hours. You can't convert it into sick time. Ken said we can change our policy. We can require CTO to be used by a certain time.

BJ said the banks are a good thing. They give employees short-term and long-term disability. Where we can save is by limiting the payout when employees leave so it does not include the extended sick bank. We can keep the sick banks for employees to use in case of disability. Our union contract includes wage continuation for 26 weeks if an employee gets hurt and uses all their CTO.

Darrell said the CTO payout is at the employee's current rate, even though they earned the time at a lower rate.

Ken suggested that when an employee earns CTO we could put the payout amount into an account so it is not a budget item.

Ashley suggested making the cut-off date to use time the anniversary of each person's hire date, instead of the end of the year, because that staggers when people have to use their time. BJ said that seems like a good idea.

BJ said if we put money into an account to cover accrued CTO time, then it can be earning interest.

Erik said he doesn't know how much pushback we would get on making the extended sick bank not payable.

Scott Meyer said when he worked for the state, vacation and comp time were payable when an employee left but sick time was not. People could donate sick time to a sick bank for others to use. He thinks it is crucial for the village manager and the trustees to know how much time has been accrued by staff. (*Arjay West and Craig Carpenter arrived at 7:20.*) It seems wrong to him for employees to get cash for sick time.

Ken said if an employee stays a long time, the payout of accumulated time is too expensive to the village. Only 3 % of employees in the state have this benefit.

Marla said her understanding is that the sick bank was created because of an employee with a serious illness and no short-term disability who had exhausted all their time. She tries not to accumulate too much time. She likes to take time off. But she had to cancel a vacation recently because we don't have the coverage. It is nice to know that the sick bank is there if she got a very bad illness, because she doesn't have short-term disability. She is probably the only village employee who is not in the union or does not have a contract. Erik said Ashley doesn't have a contract. Marla said she and Ashley are the only ones this is affecting. The others are covered by a contract and can negotiate. That leaves Marla and Ashley vulnerable to losing benefits. The benefits were the reason she took a pay cut to take her job with the village.

Erik said the existing joint personnel policy needs to be rewritten to be a village policy. He suggests changing it to say that none of the sick bank time will be paid out when an employee leaves and that sick time can be donated to someone who needs it.

Ken said he did not intend for the board to make any decisions tonight. He wanted to bring this up for discussion and have Erik research options and get legal input.

BJ said Smugglers' Notch just changed how much time employees could carry over.

Kim said it sounds like paying people for accrued CTO time is reasonable. She feels it is a good idea for taxpayers not to pay out sick time.

BJ suggested that the second bank should be called short-term disability rather than sick bank.

14. Review Staff Input on Office Position Needs

Erik said a list of tasks that could be done by a new office position was included in the packet. We could easily keep another person busy full time, but we are trying to save some money. He suggests hiring someone for 4 days a week. We need the help.

Ashley agreed that we definitely need the help. If she or Marla took a vacation there is no way one of them could keep up with the tasks the other has. She and Marla have talked about a plan to train each other for backup, but we still need another person.

Erik said he suggests a 32 hour position. He asked which is slower, Monday or Friday. Marla said typically Friday, but it varies from week to week. Eric suggested that the new person be the primary customer service window and telephone person. They can route a question to someone

else if they can't answer it. He suggests not having the customer service window open on the day that person is not working, to give the rest of the staff more focused time to work without interruptions. Ken said he thinks people would be very displeased if we needed to turn people away on Friday. Erik said a 32 hour a week position would provide full benefits, but the amount we spent on pay would be less than if it were a full-time position.

Ellis suggested getting a college intern to help. Erik said an intern would be more work than help. We do have some interns coming in to help with certain things.

BJ said he doesn't feel we should hire another employee after asking the voters to approve a bond. Last year he asked if we should have someone to help Marla and he was told it was not necessary. The total workload has not changed with the change to separate town and village employees. He thinks we should wait to hire someone else until there is an actual staffing problem. Many of the tasks on the list in the packet are occasional, not daily. We are talking about paying someone every week for things that only need to be done once in a while. Ken said when we were not separated from the town there were extra hands in the office to help.

BJ questioned hiring someone at \$40K per year to cover for 2 weeks of vacation. Will said if Marla goes on vacation, the work will still be there. Marla agreed. She said every time she goes on vacation she finds that she can't get her work done in 40 hours the next week.

BJ said there is the same workload as when he was told we did not need help for Marla. There are fewer phone calls to answer, because we don't have to deal with town calls.

Marla said there is so much reporting that needs to be done now, and it is impossible to work on when there are many interruptions. She thinks having another employee there Monday through Thursday would be good.

Ken asked, if we found someone who only wanted to work 3 days a week, could that be okay? Marla said maybe. She would like someone to be there 4 days a week.

Will moved to direct Erik to produce a job listing for a position to assist Marla and Ashley in the office for about 32 hours per week and to post it after approval from the chair and vice chair. Darrell seconded and the motion was passed with BJ opposed.

15. Other Business

Darrell said 2 or 3 months ago we talked about getting a sheet from Nate showing hours of usage and maintenance for all our pieces of equipment, so when are talking about buying a piece of equipment we can look at how much we are using it. Nate hasn't done that yet. Darrell thinks tomorrow would be a good starting point. Then we could have a full month of data next month. Erik said he will have Nate add that to his monthly report. Erik suggested the report could show miles or hours, depending on the type of equipment. The board agreed.

16. Separation of Town and Village Property

Erik said it has been determined that the garages, the mill house and the smoke house are all on the 180 acre parcel. The cold storage building is not; it is on the parcel that includes the ball fields. Ken said an MOU won't work to give town and village each control of certain buildings, but a lease will. (Though "lease" might not be the correct technical term.) There is no cheap way

to subdivide the property. There are brownfields to deal with and there would be arguments about who gets which half.

17. CBA Timeline

BJ asked when he and Darrell should start talking about the CBA. Ken said he thinks they can start talking about it any time. Erik said the union is getting close to being ready to start negotiations.

18. Fire Department Truck Replacement Update and Discussion

Arjay West said the new fire truck has been built. The factory inspection is next week. Then it will travel to Desorcie to be outfitted, with potential delivery around September 1. Tonight the fire department wants to make a recommendation about which old engine to sell. They recommend that the discussion be in executive session because they will be talking about the sale price.

BJ moved to find that premature general public knowledge regarding fire truck purchase and sales would place the village at a substantial disadvantage because it would risk disclosing the minimum acceptable offer, Will seconded and the motion was passed.

BJ moved to enter executive session to discuss fire truck purchase and sales details under 1 V.S.A. § 313(a)(1), inviting the village treasurer, village manager, Arjay West and Craig Carpenter to remain, Will seconded and the motion was passed at 7:59.

The board came out of executive session at 8:40.

Will moved to borrow \$275,762.00 for the purpose of purchasing a new fire engine to be borrowed from the Village Revolving Loan Fund up to 90% of the fund value, and to authorize Ashley Isabell to secure a bank loan for any balance not covered by the internal loan. BJ seconded and the motion was passed.

Will moved to authorize the Manager and Fire Chief to accept offers to purchase the 2009 fire engine in accordance with the parameters set in executive session. BJ seconded and the motion was passed.

Will moved to use \$100,000.00 of the Fire Department Capital Truck Plan as a down payment on the new fire engine. BJ seconded and the motion was passed.

19. Adjourn

The meeting was adjourned at 8:42.